

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: DCKA-2019-S-0002
CAPTION: Asset Management Services for Parking Meter Assets Citywide
PROPOSED CONTRACTOR: Conduent State & Local Solution, Inc.
PROGRAM AGENCY: District Department of Transportation
AUTHORIZATION: D.C. Official Code §2-354.04, 27 DCMR 1304 and 1700, 27 DCMR 1701

1. MINIMUM NEED:

The District Department of Transportation (DDOT) has an immediate need for Conduent State and Local Solutions, Inc. (Conduent) to provide parking meter construction and maintenance, meter revenue collections, and parking meter management services for approximately 11,000 parking meter assets in the District of Columbia (District). The District requires such a continuation of services to permit the District to award a new, competitive five year contract. The proposal period is for one year (365 calendar days) from 2 November 2018 to 1 November 2019.

2. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price for this one year contract period is not to exceed \$10,000,000.00.

3. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. The District awarded Conduent a contract for parking meter management services in 2013 as the result of a competitive process. The contract will expire November 1, 2018. The District is preparing a market survey to inform its development of an open-market, competitive solicitation for a new five-year contract for these services. The District expects that completing the market survey, reviewing and analyzing the results, finalizing a solicitation that reflects the District's anticipated requirement and soliciting, evaluating and awarding a new contract for these services will require twelve months. The District intends to seek approval for an interim on-year contract with Conduent from November 2, 2018 through November 1, 2019 (Interim Contract). The Interim Contract will require the prior approval of the Council of the District of Columbia.

B. The District lacks the internal resources and capacity to provide parking meter revenue collection and repair without the services of a contractor fully trained in such operations, including the operation of the custom software developed to manage the District's assets currently being used by Conduent. The District collects approximately \$462,000 per week in parking meter revenues. To develop the internal capacity and resources to fully perform these services would take longer than the November 2, 2018 through November 1, 2019 period being proposed, during which time collection of revenues and maintenance and repair

of assets would be at risk, likely causing a service disruption to the public and significant loss of revenue to the District.

C. The custom software developed for the current contract is proprietary to Conduent; and, the data collected are the property of the District. Fully implementing the software and establishing pay items for each of the approximately 11,000 parking meter assets was accomplished in partnership with Conduent over a period of four years. The software would not be readily available to another contractor to utilize in performing the required services during this one year period absent the successful negotiation with Conduent of the terms and conditions of a limited license for such use.

4. CERTIFICATION OF FINDING BY THE AGENCY

I hereby certify that the above findings are correct and complete to the best of my knowledge.

Date

Evian Patterson, Associate Director
Parking and Ground Transportation Division
District Department of Transportation

Date

Jeffrey M. Marootian, Director
District Department of Transportation

5. CERTIFICATION BY CONTRACTING OFFICER AND RECOMMENDTION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

P. Thomas Gard
Deputy Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter, III
Chief Procurement Officer